Trindel Insurance Fund

Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Sutter - Trinity

A Joint Powers Authority Established in 1980

www.trindel.org

Minutes
BOARD OF DIRECTORS

January 18 – 19, 2018
Sutter County
1375 Sunsweet Blvd Yuba City, Ca 95991

PRESIDENT	VICE PRESIDENT	SECRETARY
Chester Robertson	Roberta Allen	Cathy Hafterson

Thursday, January 18, 2018, 8:10 am Meeting called to Order by President Chester Robertson

A. Roll Call.

Voting Members & Alternates Present:

Colusa-Wendy Tyler
Lassen-Richard Egan
Modoc-Chester Robertson
Mono-Jay Sloane
Plumas-Nicholas Poole
San Benito-Joe Paul Gonzalez
Sutter- Nathan Black (1/19/18)

Members Absent:
Alpine
Del Norte
Sierra
Sutter (1/18/18)
Trinity

Others Present:
David Nelson- Trindel Staff
Brian Ralph- Trindel Staff
Melissa Robinson- Trindel Staff
Diona Pope-Sutter Staff (1/18/18)
Carlos Oblites –Chandler Asset Management (1/18/18)
Dan Ibarra- Cliffton Larson Allen (1/18/18)
Mike Herrington-Actuary (1/19/18)

DRAFT

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B. Public Comment:

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

No Public Comment

C. Consent Agenda:

1. Approval of Minutes of May 2017 & September 2017 meeting.

Executive Director, David Nelson expressed his concern about the past meetings minutes not getting approved. Discussion held reiterating that minutes get sent out to members for review and approval with options to note any corrections or concern.

Motion by Joe Paul Gonzalez of San Benito, and Seconded by Nick Poole of Plumas to except the previous May and September Minutes. Motion fails due to lack of quorum. Minutes will be presented at the meeting in May.

Ayes: Lassen, Plumas, Modoc, Mono, San Benito
Noes: None
Abstain: Wendy Tyler of Colusa
Absent: Alpine, Del Norte, Sierra, Trinity, Sutter (1/18/18)

2. Approval of Register, Checks & Invoices for the first & second quarter of 2017-18 fiscal year pursuant to Bylaws Article XIV, Section 2.

Executive Director, David Nelson informed the Board that checks were organized by county for each member's binder. Accounts consisted of general, work comp and liability & property. In the back of each members binder was list of all the claim numbers and names to help cross reference checks paid.

Motion by Wendy Tyler from Colusa, and Second by Richard Egan of Lassen to approve register, checks and Invoices for the first and second quarter. Motion carries.

AYES: Colusa, Lassen, Modoc, Mono, Plumas, San Benito
NOES: None
ABSTAIN: None
ABSENT: Alpine, Del Norte, Sierra, Trinity, Sutter (01/18/18)

D. Discussion/Direction: Staff reports on activities since the September 2017 Board Meeting.

Executive Director, David Nelson discussed reports and activities listed in binder starting with Loss Prevention: Law Enforcement and Roads meeting had more participation from more counties then we have ever had. Suggestion made by Wendy Tyler of Colusa to see if there is a way to provide a data report of attendance records for the 40 workshops given in efforts to see how many employees we're reaching. Nick Poole from Plumas was happy with the new workshops put together. Customer service was well attended and was able to take materials from that and incorporate into their new hire practices as well as ongoing staff trainings.

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Executive Director, David Nelson went over Liability & Property Report: Andy is now managing contract with York for Sutter County as well as Property claims. Appropriation of Andy's cost has not yet been changed due to it being a more recent development. Indication was made that it would be changed in the first quarter of July 2019. Current attorney panels are looking at retiring, Andy is in charge of creating a contract to find new attorneys. Goal being to lock attorneys into a 3 year contract to help with rising costs. Suggestions were made to bring County Counsels together with new attorneys to get them familiar with each other, resources, laws and expertise. Chester from Modoc was concerned with attorneys free times being limited and suggested linking new attorneys with the County Councels Association meetings. Also to include our risk managers along with the meetings so everyone is functioning as a team. Wendy from Colusa suggested checking with Margrat to see if county councel northern group still has a meeting in Mt Shasta Resort. The new sample insurance card for county vehicles was discussed and shown to members.

Executive Director, David Nelson went over Workcomp Report: Staff trainings new prescription drug formularies, subrogation training (when a third party is involved), Medicare mandatory reporting. MSA-Medicare Set Aside, concern for high dollar amounts and when a settlement happens it should be gone over and questioned. Take into consideration the claimants age, what there longevity is, and how much health care they may have. Anita Wheeler passed her training is now at full adjuster level. Vicki Lapp is training for her adjuster certification and is stepping up to take over Trinity under supervision. Goal is to prepare staff for upcoming growth that may occur as well as any retirements or turnovers that may happen. Sutter County had complete turnover at one of their work comp clinics that handles employee injuries.

Joe Paul Gonzalez of San Benito shared a concept he learned about at an AGA meeting. The Predictive Index-to train supervisors and managers how to administer evaluation tools for hiring new candidates. HR uses a candidate rating to measure four different factors: dominance, extrovert /introvert, patience, detail oriented. The goal is to evaluate factors against the job specifications to place the appropriate candidate into the proper job field. San Benito hopes to try out this training and report back their findings.

Executive Director, Davis Nelson mentioned Russ from Hannah Brophy is looking at retiring. He will be training adjusters with a specific lesson or topic each month for 2018 to help educate them at a higher level. Reminder about MR OCIP-Master Rolling Owner Controlled Insurance Program-Insurance program that wraps around all the contractors and sups for coverage on any big projects needed completed. Situation still needs to be addressed about employment of the Chief Probation Officer. While appointed by Superior Court Judge the Chief Probation Officer is still a county employee. Counties need to put a MOU- Memorandum of Understanding- between themselves and the court on how they're going to administer the position. Mention of California Department of Insurance and becoming aware of grants available for workman's comp fraud. Richard Egan of Lassen would like more information on what's required for grant and if it can be retroactive.

Executive Director, David Nelson brought up attendance and awareness that counties have been short staffed this month and offered Trindel to help if anyone needed. Would like any future ideas to help raise attendance.

F. Presentation: Chandler Asset Management.

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Carlos Oblites from Chandler Asset Management presented Trindel's portfolio performance summary. Goal was to give a broad overview and explain the importance of how the growing economy, inflation and interest rates affect securities.

E. Discussion/Direction: Review the Budget, Treasurer's Report, Statement of Net Assets, Statement of Revenues Expenses and changes in net assets as of December 31, 2017.

Financial Analyst, Brian Ralph explained data from Treasurer's Report, Statement of Net Assets, Statement of Revenues Expenses and changes in net assets. Discussion of GASB 68 – Governmental Accounting Standards Board. Richard Egan of Lassen suggested looking into potentially retiring that liability. Concerned with what CalPERS is charging now, possibly 7 percent. Chester Robertson from Modoc advised, if funds are available should look at evaluation reports first then consider what to pay.

G. Acceptance/Rejection: Annual Financial Audit for period 7-1-2016 thru 6-30-2017.

Dan Ibarra from Clifton Allen Larsen explain what was done to complete Annual Financial Audit: GASB calculation was the only thing that had to be adjusted.

Motion by Wendy Tyler from Colusa, and Second by Jay Sloan from Mono to accept Financial Audit. Motion carries.

AYES: Colusa, Lassen, Modoc, Mono, Plumas, San Benito,
NOES: None
ABSTAIN: None
ABSENT: Alpine, Del Norte, Sierra, Trinity, Sutter (1/18/18)

H. Discussion/ Direction: Landfill coverage comparison.

Executive Director, David Nelson discussed 3 different entities that provide landfill coverage. David spoke with Lynette at Alliant regarding landfill coverage policiey's. Chester Robertson commented that the EIA Renewal App showed some boxes not marked as having received applications for counties enrolled for 2018. David Nelson will check the EIA landfill coverage and prices and reach out to everyone.

I. Discussion/Direction: Update Trindel Handbook

Executive Director, David Nelson went over recommendations and updates to Trindel Handbook. Chester Robertson wants to ensure that our Trindel handbook reiteriates that we are a banking arrangement and notes Trindel resolutions are based on banking arrangements concepts and practices. David Nelson will provide clean copies for anyone who wants one. Joe Paul Gonzalez requests to put it on the website and Chester Robertson, recommends password protected.

J. Discussion/Adoption: Resolution 18-01.

Executive Director, David Nelson discussed why he created resolution 18-01. He combined 2 previous resolutions from 2003 and 2005 that had overlapping information as well as funds that no longer existed such as, Loss Control, Loss Prevention Subsidy and CSAC-EIA Technology Subsidy Funds. 18-01 was created and renamed which establishes the funding of, the accounting for, and use of the leadership training funds, safety funds and excess insurance risk management/ Loss preventions subsidy funds.

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Motion by Jay Sloan of Mono, and Second by Nick Poole of Plumas to adopt resolution 18-01. Motion carries.

AYES: Colusa, Lassen, Modoc, Mono, Plumas, San Benito
NOES: None
ABSTAIN: None
ABSENT: Alpine, Del Norte, Sierra, Trinity, Sutter (1/18/18)

K. Discussion/Adoption: Resolution 18-02.

Executive Director, David Nelson discussed resolution 18-02 on the funding, accounting and distribution of loss prevention subsidy funds showing redline with changes.

Motion by Joe Paul Gonzalez of San Benito, and Second by Jay Sloan of Mono to adopt resolution 18-02. Motion carries.

AYES: Colusa, Lassen, Modoc, Mono, Plumas, San Benito
NOES: None
ABSTAIN: None
ABSENT: Alpine, Del Norte, Sierra, Trinity, Sutter (1/18/18)

N. Discussion/Authorization: WC excess coverage.

Executive Director, David Nelson explained the report by JLT and how the prices were comparative with our current carrier EIA/Alliant.

P. Future Meetings: May 2018 in Lassen County, September 2018 _____County. Next Strategic Planning Meeting.

Discussion about next meeting was made by several members: Future Meeting in Lassen to be set for May 17th and 18th to discuss budget and review. Future board meeting in September or October to be held in Plumas and dates to be confirmed at next May meeting. The next strategic planning meeting was suggested and discussed to be set in January 2019 in Weaverville due to a variety of staff in the area that will need to attend.

Q. Closed Session: Executive Directors Evaluation & Trindel Compensation Package.

Adjourn into Closed Session at __4:46__PM

1/19/18 Meeting called to order 8:15am Roll Call.

L. Acceptance/Rejection: Actuarial Reports dated November 29, 2017.

Mike Harrington discusses Bickmore reports:

Motion by Wendy Tyler of Colusa, and Second by Richard Egan of Lassen to accept Actuarial Reports presented. Motion carries.

AYES: Colusa, Lassen, Modoc, Mono, Plumas, San Benito, Sutter
NOES: None
ABSTAIN: None
ABSENT: Alpine, Del Norte, Sierra, Trinity

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O. Discussion/Direction: 2018-2019 Program Premiums.

Executive Director, David Nelson discussed methodology and calculations of Premiums

M. Discussion/Authorization: WC pooling options.

Motion made and amended by Richard Egan of Lassen, and Second made and amended by Wendy Tyler of Colusa to establish a workers comp pooling layer between 300,000 to 1 million at the 85 % confidence level, establishing a premium allocation that is similar to the CSAC method with a 5 to 10 multiple of SIR on the funds balance policy with no stop loss to be purchased and 3 years before dividends could be taken. Motion carries.

AYES: Colusa, Lassen, Modoc, Mono, San Benito, Sutter
NOES: None
ABSTAIN: None
ABSENT: Alpine, Del Norte, Sierra, Trinity

R. Discussion/ Adoption: Executive Director Employment Contract.

President Chester Robertson reports back from closed session that compensation is an open session item under the Brown Act. Executive committee met with David Nelson and changes were made with copies provided to each member. A proposed contract 3 years starting July 2018 and periodic increases. Richard Egan of Lassen states Executive Committee negotiated purposed contract and recommends it to the Board. A Motion for approval of contract with David Nelson was made by Nate Black of Sutter and second by Richard Egan of Lassen. Motion carries.

AYES: Colusa, Modoc, Mono, Plumas, San Benito, Sutter
NOES: None
ABSTAIN: None
ABSENT: Alpine, Del Norte, Sierra, Trinity

Adjourn: Date: 1/19/18 Time: 2:20 PM

Disability Access: The meeting room is wheelchair accessible and disabled parking is available at the meeting location. If you are a person with a disability and you need disability-related modification or accommodations to participate in this meeting, please contact the Executive Director at (phone) 530-623-2322, (fax) 530-623-5019 or (email) dnelson@trindel.org. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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