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Trindel Insurance Fund

Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Sutter - Trinity

A Joint Powers Authority Established in 1980

www.trindel.org

AGENDA
BOARD OF DIRECTORS

September 21-22, 2017
Modoc County

PRESIDENT	VICE PRESIDENT	SECRETARY
Chester Robertson	Roberta Allen	Cathy Hafterson

Thursday, September 21-22, 2017, 1:00 p.m.

A. Roll Call

Voting Members & Alternates Present:

Alpine- Carol McElroy
Colusa- Wendy Tyler
Del Norte- Cathy Hafterson
Lassen- Richard Egan
Modoc- Chester Robertson
Mono- Jay Sloane
Plumas- Roberta Allen & Nick Poole
Sierra- Van Maddox
Sutter- Nathan Black

Members Absent:
San Benito County
Trinity County

Others Present:
Dave Nelson -- Staff
Brian Ralph -- Staff

B. Public Comment

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

No Public Comment

C. Consent Agenda

1. Approval of Minutes of May 18 & 19, 2017.

The May 18 &19, 2017 Minutes were not approved due to there being no quorum, they will be kept in draft form and put on the next agenda to approve in January 2018.

Motion by Van Maddox and Second by Roberta Allen to postpone the approval of the May 18 &19, 2017 Minutes until the next meeting in January 2018.

AYES: Del Norte, Modoc, Mono, Plumas, Sierra,
NOES: None
ABSTAIN: Alpine, Colusa, Lassen, Sutter
ABSENT: San Benito, Trinity

2. Approval of check register & invoices for the fourth quarter of the 2016-17 fiscal year Pursuant to Bylaws Article XIV, Section 2.

Executive Director, David Nelson handed out the Loss Prevention Evaluation Award checks to each member and stated that this is the first year that all Counties achieved 80% or better, he also discussed the Check Register. Carol McElroy questioned gorilla hair, David Nelson explained it is the bark outside of the office and the expense was distributed.

Motion by Wendy Tyler and Second by Carol McElroy to approve the Register, Checks & Invoices for the fourth quarter of the 2016-17 fiscal year Pursuant to Bylaws Article XIV, Section 2.

AYES: Alpine, Colusa, Del Norte, Lassen, Modoc, Mono, Plumas, Sierra, Sutter,
NOES: None
ABSTAIN: None
ABSENT: San Benito, Trinity

D. Staff report on activities since the May 2017 Board Meeting.

Executive Director, David Nelson reviewed Andrew Fischer's report on Liability and Property and Lisa Meredith's report for Workers' Compensation, he listed the trainings that he has done himself, and discussed needing upkeep on the Trindel building in the near future, and he also expressed concern with the County Council Services contract. An increase of GL premiums was discussed and the reasoning for the 13% increase. David Nelson gave the Liability Staff Report and the Loss Prevention Report and talked about the CSAC audit that was passed, workshops they conducted, and the future law enforcement meeting.

E. Discussion/Direction: Review the statement of Net Assets, Statement of Revenues, Expenses and Changes in Net Assets and Budget to Actual as of 6/30/2017

Financial Analyst, Brian Ralph discussed the funds in the total assets, net position, returned amount to members, program funds, Trindel funds, Workers' Compensation, claims liabilities, and property liability funds. Van Maddox, Nathan Black and Chester Robertson discussed the Property & Liability and Workers Compensation funds. There was a transfer of just under 5 million into investments from cash. The cash shown does include the money market. It was discussed that this needs to be tightened up, David Nelson said he will work on doing so. Brian reviewed the Statement of Revenues and Expenditures which showed the total number of contributions, total revenue, total expenses- primarily Workers' Compensation and Property

Liability, Workers' Compensation's net loss, Property and Liability net income and net loss. Brian Ralph discussed the budgets, Administration, Loss Prevention, Liability and Property came in under budget. Workers' compensation came in under budget, and they over budgeted for salaries and benefits. Brian mentioned the program budgets being harder to budget for, for Workers Compensation we were over budget, David Nelson said this number bounces around quite a bit. We will try to get better at budgeting this. Property Liability budget was over budget as well for the claims access recovery. Nathan Black asked David Nelson about the dip in Chandler, Brian Ralph addressed this topic in the Treasures Report.

Richard Egan asked if Brian Ralph is accruing the interest revenue as cash, David Nelson said it is on a cash basis. Chester Robertson asked if we have a figure on how many Workers' Compensation claims are opened and closed, David Nelson said he didn't bring it with him but would get back to him as soon as we get back to the office. There are probably more pay outs, we are paying more money out sooner so we don't see the growth on the claims as they get older. Chester Robertson figured we might have long term savings from this but its making our assets and liabilities come closer together and our revenue and expenses in that program.

F. Presentation: CIMI proposal and OCIP presentation.

Shawn Kraatz proposed the CIMI program (Catastrophic Inmate Medical Insurance) and OCIP (Owner Control Insurance Program.)

Shawn Kraatz presented a quote for CIMI in two different options, one being the group purchase and the other being the stand alone premium. David Nelson expressed that there is a benefit for us to buy as a group. Shawn explained that the deductible is per inmate and only subject to the first loss, also that CIMI works with CFMG (California Forensic Medical Group) by sitting excess to the limit of CMFG. This coverage is for severity vs. frequency. Van Maddox discussed Sierra County not housing their own prisoners but they do cover all of their medical expenses and the fact that this program doesn't cover prescription medications. Jay Sloane and Van Maddox brought up the discussion of Medi-Cal, Jay said he will talk to his Social Services director regarding Medi-Cal's part. Wendy Tyler said that Medi-Cal doesn't cover any protection of inmates, strictly medical care. Van Maddox, Richard Egan, Chester Robertson and Roberta Allen discussed concerns such as population decreasing, whether this program covers juveniles or not, and releasing inmates due to medical problems, and whether or not we would have coverage if our inmate is in state prison.

MROCIP (Master Rolling Owner Control Insurance Program) has negotiated with the insurance company to map out construction projects down to 10 million dollars. General Contractors are used to this process and it hasn't prevented them from bidding a job. David Nelson brought up a similar situation that happened in San Benito. Richard Egan, Chester Robertson, and David Nelson discussed lower tier sub-contractors view this as being double covered, could Trindel have many projects to meet that 10 million, would it go through our process with Trindel- Chester Robertson said that it would be another discussion. Chester Robertson asked Shawn if it's possible to reimburse the direct payment, Richard Egan agreed with Chester in wanting to discuss this more. Shawn expressed that there is the capability of a conference call. Chester Robertson asked Shawn Kraatz to email him the confirmation that he has.
Wendy Tyler with Colusa County said they are doing an OCIP and are intending to fund an OCIP.

G. Discussion/Adoption: Liability Property Audit.

Executive Director, David Nelson discussed our Audit which scored 76% three years ago, this year's Audit scored a 96%. David Nelson discussed the biggest component of liability

adjusting is litigation management, he explained that Andrew Fischer is doing a great job with this. Claims are being handled well and it will only get better with experience for Andrew. Chester Robertson agrees and mentioned that Andrew asks tough questions to the attorney.

Motion by Wendy Tyler of Colusa and Second by Richard Egan of Lassen County to adopt the Liability Property Audit.

AYES: Alpine, Colusa, Del Norte, Lassen, Modoc, Mono, Plumas, Sierra, Sutter,
NOES: None
ABSTAIN: None
ABSENT: Trinity and San Benito

H. Discussion/Adoption: Workers' Compensation Audit.

Executive Director, David Nelson discussed the Workers' Compensation Csac Eia Audit. The prior Audit score was 79%, this year the score was 74%. Basically, we aren't meeting the time frames. We are implementing change by the end of the month to score higher. David Nelson believes we will score significantly higher on the next Audit. The second Audit completed was the DIR State Audit, they give a par score of 1.47885, our score was just under par at 1.24. The Auditors said that for a young program such as ours, this is a pretty good score. David Nelson stated that our next Audit is in 5 years and our goal is to have zero findings. David Nelson's response to this Audit is that they're doing a review and he will give them a summary of the review for the department. Chester Robertson, Nathan Black, Van Maddox, Nick Poole, and Roberta Allen discussed organization, new work comp software, and how many years the auditors looked at for this Audit.

Motion by Van Maddox Sierra County Second by Nathan Black with Sutter County to adopt the CSAC EIA and DIR Audit.

AYES: Alpine, Colusa, Del Norte, Lassen, Modoc, Mono, Plumas, Sierra, Sutter,
NOES: None
ABSTAIN: None
ABSENT: Trinity and San Benito

Executive Director, David Nelson discussed the CSAC EIA Claims Audit Report. Wendy Tyler asked about the Disability Management drop, David Nelson said he can assume it is how they go through the determination. Nathan Black discussed the untimely reserves and if there is anything that can be done to avoid this. Chester Robertson said that our points are being brought down by reserves being completed timely. Van Maddox, David Nelson, and Nathan Black discussed a software to help work comp manage time, how the system handles emails, and personal contact with the members. Nick Poole mentioned that Katie Twitchell and Vickie Lapp will drop whatever their doing to help their counties, they are very responsive. Cathy Hafterson stated that as new as Trindel is at doing this in house, this is very positive and good to see.

Motion by Van Maddox and Second by Wendy Tyler to adopt the CSAC EIA Claims Audit Report.

AYES: Alpine, Colusa, Del Norte, Lassen, Modoc, Mono, Plumas, Sierra, Sutter,
NOES: None
ABSTAIN: None
ABSENT: Trinity and San Benito

I. Discussion/Action: 2017-2018 Budget Adjustment.

Executive Director, David Nelson discussed the 2017-2018 budget and needing a server upgrade, fiber connection, and a new computer monitor. We will increase the Administration budget by $12,000.

Motion by Van Maddox and Second by Cathy Hafterson to accept the 2017-2018 Budget Adjustment.

AYES: Alpine, Colusa, Del Norte, Lassen, Modoc, Mono, Plumas, Sierra, Sutter,
NOES: None
ABSTAIN: None
ABSENT: Trinity, San Benito, and Lassen

J. Discussion/Direction: Workers Compensation Pooling discussion.

Executive Director, David Nelson discussed the Pooling Premiums, The Bickmore Actuarial Draft, and how much the whole aggregate would have to put into the pool each year. David Nelson said that it will cost us to create our own pool, but not as much as he was expecting. David Nelson, Wendy Tyler, and Nathan Black discussed the safety net and the cost of that. Chester Robertson stated that we are assuming the rates will go up. David Nelson, Richard Egan, Van Maddox, Jay Sloane, Nathan Black, and Chester Robertson discussed the fairness of this system, the definition of a catastrophic event, a precise pooling number, pooling confidence levels, who pays if there isn't enough money in the pool, done on exposure not experience, nimbleness, the number that is needed to fund. Most everybody is interested but reserved and needs more information.

K. Discussion/ Direction: This item is an opportunity for individual members to discuss any topics of interest relating to their specific County, i.e. how do others handle ____, this is what we are doing ____. State program/funding issues.

Wendy Tyler, Richard Egan, Chester Robertson, and Van Maddox discussed the new transportation funding.

Richard Egan, Van Maddox, Nick Poole, and Jay Sloane discussed the problem with the public bringing their pets into county buildings. The concern is that if you don't comply then you lose all of your state funding. Nick Poole will send the information that he has on this topic to the members present at this meeting.

Chester Robertson, David Nelson, Carol McElroy, Richard Egan, and Roberta Allen discussed the PERS reform, paying the UAL as it comes along, rates went down this year, concern of the hiring process of a CalPERS applicant, truing up their discount rate, UAL charges on PEPRA employees, and the liability of phasing out of PERS.

L. Discussion/Direction: Trindel Handbook.

Executive Director, David Nelson discussed the draft completion of the Trindel Handbook, also talked about the potential of adding new Counties. Richard Egan, Chester Robertson, and Wendy Tyler mentioned additions and changes that could be made to the Handbook. David Nelson will bring another revision to the January Meeting.

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M. Discussion/Direction: Renaming of Subsidy Programs.

Motioned by Richard Egan and Second by Wendy Tyler to approve the Renaming of Subsidy Programs:

Loss Control Subsidy to Risk Management Subsidy
Loss Control Funds to Safety Funds
Undisbursed Loss Prevention Funds to Leadership Training Funds

AYES: Alpine, Colusa, Del Norte, Lassen, Modoc, Mono, Plumas, Sierra, Sutter,
NOES: None
ABSTAIN: None
ABSENT: Trinity, San Benito, and Lassen

N. Discussion/Direction: 2017/2018 goals and objectives.

Executive Director, David Nelson spoke about formal Goals and Objectives for this fiscal year. Nathan Black had a few changes to offer.

O. Future Meetings: Dates for January 2018 Meeting and May's 2018 location.

Executive Director, David Nelson discussed our next meeting being held in Sutter County on January 18th and 19th. Lassen County volunteered to host the following meeting in May 2018.

P. Discussion/Action: Executive Director's Evaluation and Contract Renewal.

Closed Session

President, Chester Robertson, reported out that there was no reportable action.

Adjourn out of closed session 11:45am.

Adjourn. Date: 09/22/17 Time: 11:45AM

Disability Access: The meeting room is wheelchair accessible and disabled parking is available at the meeting location. If you are a person with a disability and you need disability-related modification or accommodations to participate in this meeting, please contact the Executive Director at (phone) 530-623-2322, (fax) 530-623-5019 or (email) dnelson@trindel.org. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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